



LUCKNOW PUBLIC COLLEGE OF PROFESSIONAL STUDIES

Ref.: LPCPS/PRINCIPAL/22-23/...12/05

Date: 16 /12/2022

OFFICE ORDER

HOSTEL AND MESS COMMITTEE

Hostel and mess committee is responsible for the smooth functioning of the Hostel and mess facilities at LPCPS campus under the supervision of the nominated committee coordinator. The hostel and mess committee (HMC) at LPCPS campus, is a management run body which constitutes of members from of the college. It is responsible for managing the food and hostel infrastructure. We believe that our hostel and mess should be a 'home away from home' for all students and thus strive to improve various aspects related to food hostel issues are resolved at the earliest. College is pleased to inform that following Hostel and Mess Committee for the academic session 2023-24 has been constituted. Following faculties are hereby appointed for the representation of Hostel and Mess Committee.

S. No.	Name	Post
1	Ms. Aanchal Praveen	Co-ordinator
2	Ms. Amrita Yadav	Girls-Hostel Warden
3	Mr. S.B.L Verma	Boys-Hostel Warden
4	Mr. Ajay Gupta	Co-coordinator
5	Ms. Snehlata Verma	Incharge
6	Shambhavi Singh-B.com (H)	Student representative

Responsibilities of Hostel and Mess Committee

- Planning, execution and reviewing of rules and regulations of Hostel regularly.
- Facilitating grievance redressal of students and communicates the same to the concerned authorities.
- Keeps a check on the daily issues regarding the hostel infrastructure, the housekeeping issues, mess facilities, etc.
- Ensuring an enriching stay at the campus
- Ensuring the arrangement of mess environment viz. seating capacity, proper lighting and ventilation, less overcrowding, cleanliness of floors etc.
- Smooth & timely operation of the mess
- Verifying the quality of food being served in the mess.
- Ensuring, proposed menu by authorities is to be followed and served the same to the students and staff.

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Functions

- To create overall disciplined environment in hostel
- To provide the platform for students so that they can showcase their talent.
- To provide them infrastructure conducive for their growth
- To provide amenities for their recreation and past time.
- To organize various cultural and sports events in the hostel to bring out creative abilities of students.
- To create an environment so that feeling of home sickness is not there amongst the students.
- To provide good healthy and hygienic food.
- It is designed to serve the interests of the student's community in competitive cultural field and provide an ambience for their overall wholesome personality development


Frequency of meeting:

- The hostel and mess committee conducts meeting once in a year, and schedule additional meetings as per the requirement of college.

Attendance in the meeting:

- Around 80 to 90 percent of committee members presence required in the meeting

Note: Above are some sort of responsibilities of above committee members. Details of responsibilities shall be informed to committee members time to time as deemed fit by the Administration and Management of the college.

for 
(Prof. Anil Singh)
Principal

Copy to:

- Dean Academics
- Director, IQAC
- Concerned Department Heads
- Hostel and Mess Committee (Co-ordinator) and members.
- Concerned Notice Boards