



Ref.: LPCPS/IQAC/19-20/.....02.....

Date:05/07/2019

MEETING-I (2019-20)

Venue: Board Room

Time: 11:00 AM

The IQAC meeting was headed by Director IQAC, Dr. L.S Awasthi on 5th Day of July, 2019 at the Board Room at 11 am.

Meeting Agenda

1. Curriculum implementation Planning.
2. Induction for Freshers'.
3. Academic Calendar.
4. Reform in continuous Internal Assessment.
5. Extension Activities.
6. Preparation of Lesson Plan.
7. To conduct some knowledge enhancement programme for the faculties.
8. Timely feedback of different stakeholder.

Minutes:

Agenda Point 1: "Curriculum implementation Planning"

The quality cell members under the chairmanship of Dr. Anil Singh discussed the process of ensuring the implementation of the curriculum approved course-wise for the academic year 2019-20. It is agreed that Academic Calendar, Course-wise curricular plans, lecture-wise, hour wise, program-wise time-table plays vital role in ensuring the effective implementation of the designed curriculum.

Resolutions:

1. The Academic Committee will support and guide the departments in preparing day-wise, hour-wise, lecture-wise, time-tables in coherence with the institutional time-table to ensure the effective implementation of the designed course curriculum.



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Agenda Point 2: “Induction for Freshers”

In this various faculties as well as the students come from the various backgrounds, therefore to make familiar with the present college. This programme helps to understand each other in a better way.

Resolutions:

1. The fresh recruits should be brushed on various aspects such as the student centric teaching techniques, student psychology, the academic records to be maintained, the various mandatory requirements, opportunities for career development, code of conduct etc.
2. The Students should also made aware of the college code of conduct.

Agenda Point 3: “Academic Calendar”

The Academic Calendar being adopted by the institution are found in need of thorough revamping.

Resolutions:

The IQAC will conduct a meeting with the Staff members consisting of Coordinators and provide them with the essential guidelines as on what information is expected under each column of the Academic Records and how to make them effective.

Agenda Point 4: “Reform in continuous Internal Assessment”

Internal Assessment forms an essential part of final assessment of the students’ performance in a program course wise.

Resolutions:

1. It is resolved to enhance the internal assessment with assignments also, with a hope to give a better stretch for the in home teacher to make a better assessment of the student.

Agenda Point 5: “Extension Activities”

Academic institutions are not just meant for imparting instruction, conducting examinations and giving students qualifying certificates. It is a part of academics to inculcate extension activities among the students as part of fulfilling corporate social responsibility. Review of KalaKriti Club was made. Instructions were given to enhance the activities and to prepare a proper report of various activities from the year of start ie. 2018.



Resolutions:

1. Resolved to encourage more participation of students in NSS and various Clubs formed in the institution so that the institution can effectively discharge its responsibility towards the students. Kalakriti Club report preparation responsibility given to the Head of Kalakriti Club.

Agenda Point 6: "Preparation of Lesson Plan"

By implementing this proper working of the faculties will be displayed and they can design the syllabus in a better manner. Instructions were given to prepare proper Lesson Plan by the faculties.

Resolutions:

Resolved to encourage Lesson Plan Preparation for smooth working.

Agenda Point 7: "To conduct some knowledge enhancement programme for the faculties"

In order to extend the knowledge dimensions of faculties some enhancement programme should be conducted.

Resolutions:

The research committee has been given the responsibility to organize such programmes.

Agenda Point 8: "Timely feedback of different stakeholder"



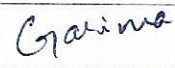
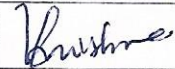
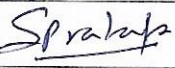
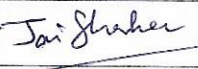

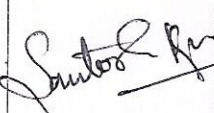
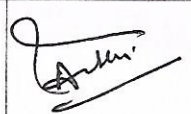



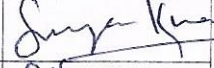
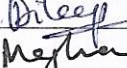

Timely feedback of different stakeholders is must. By this we can receive the actual scene of the institution. The feedback by all the different stakeholders plays an important role in improving the Quality of the Institution.

Resolutions:

The academic coordinators were given responsibility to assign some faculties to conduct the feedback of different stakeholders.

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LIST OF IQAC MEMBERS, 2019-20

Composition Criteria Specified for NAAC	Members	Designation	Signature
Chairperson- Head of the Institution	Prof. Anil Singh	Principal	
One of the senior teacher as the Director of the IQAC	Dr. L.S. Awasthi	Director IQAC	
One member from the Management Representative	Ms. Garima Singh	Director LPCPS	
Nominee from Employers/Industries/Stakeholders	Mr. Vijay Prakash Mishra	Media Head	
	Mr. Sanjay Pratap Singh	Media Coordinator	
	Mr. Jai Shanker Verma	Industrialist	
A few Senior Administrative Officers	Dr. Ashish Kaushal	Academic Coordinator & Assistant Professor, Department of Management, LPCPS	
	Dr. Santosh Kumar	Dy. COE, Head & Assistant Professor, Department of Computer Science, LPCPS	
Few Faculty Members	Dr. K.S. Awasthi	Assistant Professor, Department of Computer Science, LPCPS	
	Mr. Ajay Kumar Gupta	Academic Coordinator & Assistant Professor, Department of Computer Science, LPCPS	
	Mr. V.P. Singh	Assistant Professor, Department of Management, LPCPS	
	Dr. Vivek Shukla	Assistant Professor, Department of Commerce, LPCPS	
Nominee each from Local Society, Students and Alumni	Mr. Surya Kumar	Local Society Member	
	Mr. Dilip Singh	Alumni Representative	
	Ms. Meghna Srivastava	Student Representative	


Director IQAC

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Director IQAC

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- To all concerned