



Ref.: LPCPS/IQAC/20-21/.....02.....

Date:23/07/2020

**MEETING-I (2020-21)**

**Venue: Online Mode**

**Time-1:00 PM**

The IQAC meeting was headed by Director IQAC, Dr. L.S Awasthi on 23<sup>rd</sup> Day of July, 2020 in an Online Mode at 1 pm on Google Meet.

**Meeting Agenda**

1. Discussion of COVID-19 situation.
2. Online Classes Mandatory.
3. Review of Online Time-table.
4. Provide study material during Online classes.
5. Purchasing of Tripod for faculties.
6. Payment relaxation.
7. To hold Grooming Classes.
8. To hold Value-added Course.
9. Postponement of Internal Exams.
10. Implementation of Mentor-Mentee Role both on faculty and students.

**Minutes:**

**Agenda Point 1: "Discussion of COVID-19 situation"**

The quality cell members under the headship of IQAC Director, Dr. L.S Awasthi, discussed present scenario of COVID-19 situation on virtual meeting taken on Google Meet platform.

**Resolutions:**

1. Resolved to fight bravely with this COVID-19 with courage while staying at home.



**Agenda Point 2: "Online Classes Mandatory"**

Director, IQAC, Dr. L.S Awasthi discussed about the COVID-19 situation and asked all the faculties to carry on their lectures in Online mode as a mandatory task.

**Resolutions:**

1. Resolved to provide continuing the lectures on online mode. MS-Teams/Google Meet can be used.

**Agenda Point 3: "Review of Online Time-Table"**

In the meeting it was discussed, due to pandemic Online classes must run without any barrier so for that review of Online Time-table should be done by the academic coordinators.

**Resolutions:**

Resolved by review of Online Time-table. The responsibility of this is given to Academic Committee.

**Agenda Point 4: "Provide study material during Online classes"**

In the meeting it was discussed due to COVID-19, knowledge should have no barriers. Academic Coordinators will give see that all the faculties provide all the related study materials to their students. Proper instructions should be given.

**Resolutions:**

Resolved seeing the present situation.

**Agenda Point 5: "Purchasing of Tripod for faculties"**

Due to Pandemic situation, institution is ready to give facility to the students in the form of Online classes. For this institution will purchase some tripod for the faculties to conduct online classes from the college itself.

**Resolutions:**

Resolved by purchasing of some tripods for the faculties.

**Agenda Point 6: "Payment relaxation"**

Due to Pandemic situation, institution is ready to give relaxation in paying fees. No compulsion on timely fees payment should be given.



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**Resolutions:**

Resolved by providing relaxation made in payment of fees by the students.

**Agenda Point 7: “To hold Grooming Classes”**

Due to Pandemic situation, it is not possible to conduct Grooming Classes.

**Resolutions:**

Resolved by stopping the Grooming Classes.

**Agenda Point 8: “To hold Value-Added Course”**

Due to Pandemic situation, it is not possible to conduct Value-Added Course.

**Resolutions:**

Resolved by stopping the Value-Added Course.

**Agenda Point 9: “Postponement of Internal Examinations”**

In the meeting it was discussed due to COVID-19, 2<sup>nd</sup> Internal Examinations are being postponed till further notice.

**Resolutions:**

Resolved seeing the present situation.

**Agenda Point 10: “Implementation of Mentor-Mentee Role both on faculty and students”**

It will help in knowing the code of conduct of the institution and to work in a proper way. It will implement in 2 ways. First, on faculty, every new recruit will be assigned a Mentor and Mentor will be a guide for the new recruit (Mentee).

After the session Mentor and Mentee both will give their feedback about each other.

Mentor-Mentee concept for students, in this any assigned faculty will act that particular student as Mentor and student as Mentee. It helps the student for learn the code of conduct of institution in a better and fast manner.



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**Resolutions:**

To assign a Mentor at both the levels, this will be the responsibility of Academic Committee.

<b>IQAC Resolution</b>	<b>Action Taken Report</b>
2019-4/1.	Critical situation of COVID-19 exists.
2019-4/2.	Online Classes are conducted successfully.
2019-4/3.	Student Fees payment relaxation given from the Management due to COVID-19.
2019-4/4.	Due to COVID-19 Internal Exams. Postponed.
2019-4/5.	Successfully conducted.
2019-4/6.	Self-Appraisal by the staff members done.
2019-4/7.	Online Admissions done.



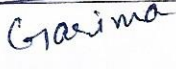
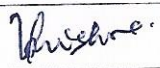
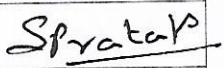


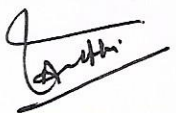





(Dr. L.S Awasthi)  
Director IQAC


**Director IQAC**  
Lucknow Public College of Professional Studies

Copy to:

- Principal Office
- Dean Academics
- To all concerned

## LIST OF IQAC MEMBERS, 2020-21

Composition Criteria Specified for NAAC	Members	Designation	Signature
Chairperson- Head of the Institution	Prof. Anil Singh	Principal	
One of the senior teacher as the Director of the IQAC	Dr. L.S. Awasthi	Director IQAC	
One member from the Management Representative	Ms. Garima Singh	Director LPCPS	
Nominee from Employers/Industries/Stakeholders	Mr. Vijay Prakash Mishra	Media Head	
	Mr. Sanjay Pratap Singh	Media Coordinator	
	Mr. Jai Shanker Verma	Industrialist	
A few Senior Administrative Officers	Dr. Ashish Kaushal	Academic Coordinator & Assistant Professor, Department of Management, LPCPS	
	Dr. Santosh Kumar	Dy. COE, Head & Assistant Professor, Department of Computer Science, LPCPS	
Faculty Members	Dr. K.S. Awasthi	Assistant Professor, Department of Computer Science, LPCPS	
	Mr. Ajay Kumar Gupta	Academic Coordinator & Assistant Professor, Department of Computer Science, LPCPS	
	Mr. V.P. Singh	Assistant Professor, Department of Management, LPCPS	
	Dr. Vivek Shukla	Assistant Professor, Department of Commerce, LPCPS	
Nominee each from Local Society, Students and Alumni	Mr. Surya Kumar	Local Society Member	
	Mr. Naman Chaudhary	Alumni Representative	
	Ms. Aimen Zara Naqvi	Student Representative	

  
Director IQAC

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