


**STUDY AND EVALUATION SCHEME
BACHELOR OF COMPUTER APPLICATION
UNIVERSITY OF LUCKNOW, LUCKNOW
Total Credits = 132**

YEAR: FIRST, SEMESTER –I

Sl. No.	Paper Code	Subject	Periods			Evaluation Scheme				Sub Total	Credit
						Sessional Exam			Exam. ESE		
			L	T	P	CT	TA	Total			
1	BCA-101	Essentials of Professional Communication	3	1	0	20	10	30	70	100	4
2	BCA-102	Principal of Management	3	0	0	20	10	30	70	100	3
3	BCA-103	Mathematics-I	3	1	0	20	10	30	70	100	4
4	BCA-104	Computer Fundamentals and Programming in C	3	1	0	20	10	30	70	100	4
5	BCA-105	Fundamentals of Environmental Sciences	3	0	0	20	10	30	70	100	3
PRACTICALS											
6	BCA-106P	Computer Application Lab	0	0	3	10	10	20	30	50	2
7	BCA-107P	Programming in C Lab	0	0	2	10	10	20	30	50	1
8	BCA-108P	Professional Communication Lab	0	0	2	10	10	20	30	50	1
9	BCA-GP	General Proficiency	-	-	-	-	-	-	-	50	-
		Total	15	3	7					700	22

YEAR: FIRST, SEMESTER –II

Sl. No.	Paper Code	Subject	Periods			Evaluation Scheme				Sub Total	Credit
						Sessional Exam			Exam. ESE		
			L	T	P	CT	TA	Total			
1	BCA-201	Mathematics-II	3	1	0	20	10	30	70	100	4
2	BCA-202	Advanced Professional Communication	3	0	0	20	10	30	70	100	3
3	BCA-203	Digital Electronics and Computer Organization	3	1	0	20	10	30	70	100	4
4	BCA-204	Data Structure using C	3	1	0	20	10	30	70	100	4
5	BCA-205	Accounting and Financial Management	3	0	0	20	10	30	70	100	3
PRACTICALS											
6	BCA-206P	Advanced Professional Communication Lab	0	0	2	10	10	20	30	50	1
7	BCA-207P	Data Structure Lab	0	0	3	10	10	20	30	50	2
8	BCA-208P	Digital Electronics and Computer Organization Lab	0	0	2	10	10	20	30	50	1
9	BCA-GP	General Proficiency	-	-	-	-	-	-	-	50	-
		Total	15	3	7					700	22


(A.A. Zilli)

BCA-101

ESSENTIAL OF PROFESSIONAL COMMUNICATION

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Unit I (8)
Basics of Communication: Definition, Meaning, Process, Types, Forms, Levels, Flow, Importance and Features of Communication; Language as a tool of Communication; Barriers to Communication; 7 Cs of Communication

Unit II (12)
Basic Grammar: Parts of Speech; Articles; Pronouns; Verbs; Prepositions; Conjunctions; Tenses

Unit III (8)
Vocabulary and Paragraph Development: Word formation, Homophones, Homonyms, Synonyms, Antonyms; Sentence Formation: Subject and Predicate; Paragraph Development: Techniques and Methods of Paragraph Development, Précis Writing, Note Taking, Summary

Unit IV (12)
Written Communication: Writing Process and Strategies; Letter Writing: Application writing, Sales Letter; Purchase Letter, Claim Letter, Adjustment Letter; Proposal Writing: Importance and Methods, Elements of Proposal; Report Writing: Importance, Process, Building Questionnaire, Elements, Memo, Notice, Basic E-mail Etiquettes

Text and Reference Books:

1. Developing Communication Skills by Krishna Mohan and Meera Bennerji, Macmillan India Ltd.
2. A Manual of Practical Communication by L U B Pandey and R P Singh, AITBS Publications India Ltd.
3. Professional Communication by Meenakshi Raman and Sangeeta Sharma, OUP
4. Functional Skills in Language and Literature by R P Singh, OUP
5. How to Write Correct English by R P Sinha, Bharti Bhawan Prakashan

BCA-102

PRINCIPLE OF MANAGEMENT

L T P
3 0 0

(8)
Unit I
Nature of Management: Meaning, Definition, it's nature purpose, importance & Functions, Management as Art, Science & Profession- Management as social System Concepts of management- Administration-Organization, Management Skills, Levels of Management. Evolution of Management Thought. Business Ethics & Social Responsibility.

(10)
Unit II
Planning: Meaning- Need & Importance, types, Process of Planning, Barriers to Effective Planning, levels – advantages & limitations. Forecasting- Need & Techniques Decision making-Types - Process of rational decision making & techniques of decision making Organizing – Elements of organizing & processes: Types of organizations.
Staffing: Fundamentals of staffing, Recruitment and selection, Training and development.

(10)
Unit III
Fundamentals of Organizational Behavior: Nature, Scope, Definition and Goals of Organizational Behavior; Fundamental Concepts of Organizational Behavior; Models of Organizational Behavior; Emerging aspects of Organizational Behavior: Meaning Cultural Diversity, Managing the Perception Process. Perception, Attitude, Values and Motivation Concept, Nature, Process, Importance, Management Behavioral aspect of Perception. Effects of employee attitudes; Personal and Organizational Values; Job Satisfaction; Nature and Importance of Motivation; Achievement Motive;

(12)
Unit IV
Motivation: Importance – theories Leadership – Meaning – styles, qualities & function of leader Controlling - Need, Nature, importance, Process & Techniques, Total Quality Management Coordination – Need – Importance. Management of Change: Models for Change, Force for Change, Need for Change, Alternative Change Techniques, New Trends in Organization Change, Stress Management. Strategic Management Definition, Classes of Decisions, Levels of Decision, Strategy, Role of different Strategist, Relevance of Strategic Management and its Benefits.

Text and Reference Books:

1. Essential Of Management – Horold Koontz And Itainz Weibrich- Mcgrawhills International
2. Management Theory & Practice – J.N.Chandan
3. Organizational Behavior Text, Cases And Games- By K.Aswhathappa, Himalaya Publishing
4. House, Mumbai, Sixth Edition (2005)
5. Organizational Behavior – Anjali Ghanekar

BCA-103

MATHEMATICS-I

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Unit I (12)

Matrix Algebra: Types of Matrices, Inverse of a matrix by elementary transformations, Rank of a matrix (Echelon & Normal form). Linear dependence. Consistency of linear system of equations and their solution, Characteristic equation. Eigen values and Eigen vectors, Cayley-Hamilton Theorem (without proof), Complex and Unitary Matrices and its properties.

Unit II (10)

Differential Calculus-I: Successive Differentiation, Leibnitz's theorem, Limit, Continuity and Differentiability of functions of several variables. Partial derivatives, Euler's theorem for homogeneous functions, Total derivatives, Change of variables, Curve tracing in cartesian coordinates.

Unit III (10)

Differential Calculus-II: Taylor's and Maclaurin's Theorem, Expansion of function of several variables, Jacobian, Approximation of errors. Extrema of functions of several variables, Lagrange's method of multipliers (Simple applications), Beta and Gamma functions (simple problems).

Unit IV (8)

Vector Calculus: Point function. Gradient, Divergence and Curl of a vector and their physical interpretations. Vector identities. Tangent and Normal, Directional derivatives. Line, Surface and Volume integrals. Applications of Green's, Stoke's and Gauss divergence theorems (without proof).

Text and Reference Books:

1. B.S. Grewal, Higher Engineering Mathematics, Khanna Publishers.
2. Thomas & Finley, Calculus, Narosa Publishing House
3. B. V. Ramana, Higher Engineering Mathematics, Tata Me Graw- Hill Publishing Company Ltd.
4. Shanti Narayan ,Differential Calculus , S. Chand & Co Publishers.
5. Shanti Narayan ,Integral Calculus , S. Chand & Co Publishers.
6. K. Hoffman and R. Kunze , Linear Algebra, Prentice-Hall.
7. B. Kolman & D.R. Hill- Linear Algebra With Applications, Pearson Education, Seventh Edition – 2003
8. S. Singh, Linear Algebra, Vikas Publication, New Delhi-2000.



COMPUTER FUNDAMENTALS AND PROGRAMMING IN C

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Unit I (10)
Basics of Computer: Block Diagram of Computer; Characteristics of Computer, Classification of Computers, Generation of Computers, Input/ Output devices, Memory Hierarchy.
Operating system: Definition, purpose, function, services and types.
Number system: Binary, octal and hexadecimal number systems, their mutual conversions, Binary arithmetic.
Basics of Computer Programming Languages: Concept of algorithm and flow charts, Types of computer languages: Machine Language, Assembly Language and High Level Language, Concept of Assembler, Compiler, Interpreter, Loader and Linker.

Unit II (10)
C Language Fundamentals: Character set, Keywords, Identifiers, Variables: Declaration and Initialization of variables, Scope of variables, Constant, Types of constant, Data type and sizes, Types of operators: Unary and Binary operators, Bit wise operators, Type conversion. Decision Control Statements: if, if-else, Nested if else, else if ladder, Switch statement, Break, Continue statement. Loops: for, while, do-while, Nesting of loops. Structure of C program, Compilation and Execution of C programs. Errors, Types of errors.

Unit III (10)
Functions: Declaration and definition, Function call, Types of function, Parameter passing, Call by value, Call by reference, Storage classes, Recursion.

Unit IV (10)
Arrays: Array notation and representation, manipulating array elements, using multi-dimensional arrays. Structure, union, enumerated data types
Pointers: Introduction, declaration, standard C pre-processors, defining and calling macros.

Text and Reference Books:

1. The C programming by Kernighan Brain W. and Ritchie Dennis M., Pearson Education .
2. Computer Concepts and Programming in C by Vikas Gupta, Wiley India Publication
3. Computer Fundamentals and Programming in C. Reema Thareja, Oxford Publication
4. Computer Concepts and Programming in C, E Balaguruswami, McGraw Hill
5. Computer Science- A Structured Programming Approach Using C, by Behrouz A. Forouzan, Richard F. Gilberg, Thomson, Third Edition , Cengage Learning - 2007.
6. Problem Solving and Program Design in C, by Jeri R. Hanly, Elliot B. Koffman, Pearson Addison-Wesley, 2006.



FUNDAMENTALS OF ENVIRONMENTAL SCIENCES

L T P
3 0 0**Unit I**

Fundamentals of Environmental Sciences: Definition, Scope, Importance of Environmental Sciences and Need of public awareness. Ecosystem- Definition, Energy flow in ecosystem, Ecological succession and Balanced ecosystem. Effect of Human Activities on environment of Agriculture, Housing, Industry, Mining and Transportation activities. Basics of Environmental Impact, Assessment and Sustainable development. (10)

Unit II

Natural Resources & Environmental Quality standard: Water resources- Availability and quality aspects of water. Mineral resources, Material Cycle- Carbon, Nitrogen & Sulphur cycles. Different types of energy-Conventional and nonconventional energy resources. (10)

Unit III

Environmental Pollution & Current Environmental issues: Environmental Pollution-Definition, Causes, Effects and control measure of: (10)

1. Air Pollution
2. Water Pollution
3. Soil pollution
4. Marine Pollution

Importance of current environmental issues: Population growth, Climate change & Global warming and its causes, Urbanization, Acid rain. Ozone layer depletion- causes and effects on health, Control measures. Photochemical smog, Solid waste management, Waste water treatment.

Unit IV

Environmental Quality standard & Legal aspects: Modern techniques used in analysis of Pollutants- Determination of disinfectants, Pesticides, Ambient Quality standards. Role of Government, Legal aspects, Environment protection Act, Introduction to ISO 14000, Green building concept. (10)

Text and Reference Books:

1. Environmental Studies- Dr. D. L. Manjunath, Pearson Education
2. Text book of Environment Studies- Erach Bharucha
3. Environmental Studies- Arun K Tripathi, Teri Publication. 2017.
4. Text book of Environmental studies-S. K. Dhameja, Rai Publication
5. Principle of Environmental Sciences – Jan J.Boersema - Spinger
6. Environmental studies- R. Rajagopalan- Oxford Publication-2005.

Note: at least 2 practical needs to be conducted from each section.

1. Introduction to MS Word

- (a) Creating
- (b) Formatting
- (c) Tables
- (d) Drawings
- (e) Printing

Practical:

- (i) Prepare a grocery list having four columns (Serial number, The name of the product, quantity and price) for the month of April, 06.
- Font specifications for Title (Grocery List): 14-point Arial font in bold and italics.
 - The headings of the columns should be in 12-point and bold.
 - The rest of the document should be in 10-point Times New Roman.
 - Leave a gap of 12-points after the title.
- (ii) Create a telephone directory.
- The heading should be 16-point Arial Font in bold
 - The rest of the document should use 10-point font size
 - Other headings should use 10-point Courier New Font.
 - The footer should show the page number as well as the date last updated.
- (iii) Create your resume

2. Introduction to MS Excel

- (a) Creating
- (b) Formatting
- (c) Tables
- (d) Charts
- (e) Printing

Practical:

- (i) Enter the Following data in Excel Sheet

State	Qtr1	Qtr2	Qtr3	Qtr4	Qtr Total(Avg)	Rate	Amount
Rajasthan	2014	2541	2351	2014		12	
Delhi	2314	2589	6541	3215		14	
U.P.	1234	5216	4521	2365		15	
Harayana	8523	2654	1258	3269		16	
Punjab	9521	2547	3569	2546		17	

(a) Apply Formatting as follow:

- Title in TIMES NEW ROMAN
- Font Size - 14
- Remaining text - ARIAL, Font Size -10
- State names and Qtr. Heading Bold,
- Numbers in two decimal places.
- Qtr. Heading in center Alignment.
- Apply Border to whole data.

(b) Calculate

- Calculate Average for each quarter
- Calculate Amount = Rate * Qtr Total(Avg).

(ii) Given the following worksheet

Roll No.	Name	Marks	Grade
1001	Dhoni	84	
1002	Virat	58	
1003	Raina	66	
1004	Rahul	42	
1005	Sachin	99	

Calculate the grade of these students on the basis of following guidelines:
If Marks Then Grade

- >= 80 A+
- >= 60 < 80 A
- >= 50 < 60 B
- < 50 F

(iii) Given the following worksheet

Salesman Id	Qtr1	Qtr2	Qtr3	Qtr4	Qtr Total	Commision
S001	5010	6012	6200	5200		
S002	7000	8000	9000	6325		
S003	4000	4500	3254	2145		
S004	6541	5241	6541	3265		
S005	5326	6200	8795	6900		

Calculate the commission earned by the salesmen on the basis of following Candidates:
If Total Sales Commission

- < 20000 0% of sales
- > 20000 and < 25000 4% of sales
- > 25000 and < 30000 5.5% of sales
- > 30000 and < 35000 8% of sales
- >= 35000 11% of sales

The total sales is sum of sales of all the four quarters.

3. Introduction to MS Power Point

- (a) Creating
- (b) Formatting
- (c) Graphics
- (d) Effects
- (e) Printing

Practical:

- (i) Create a presentation on Memory Hierarchy of a digital computer system
- (ii) Create a presentation on Functionalities of Operating System
- (iii) Create a presentation on Input/ Output Devices of a digital computer system

4. Introduction to MS Access

- (a) Database concepts
- (b) Tables
- (c) Forms
- (d) Reports
- (e) Printing

Practical:

- (i) Create a Database
- (ii) Create a table
- (iii) Add data to table
- (iv) Create a query

5. Using essential accessories

- (a) Notepad
- (b) MS-Paint
- (c) Calculator

Practical:

- (i) Create your resume in Notepad
- (ii) Create a natural scenery in MS-Paint
- (iii) Use system calculator to convert the degree Celsius value into Fahrenheit value

Books Recommended:

1. MS-Office 2000 (For Windows), Steve Sagman
2. MS-Office 2007, Michael Price
3. Comdex Windows 7 with Office 2010, Vikas Gupta



1. Write C program to print a message on output screen.
2. Write C program to print sum of two integers given by the user.
3. Write C program to find largest of three integers.
4. Write C program to find factorial of an integer.
5. Write C program to check whether the given number is palindrome or not.
6. Write C program to find Sum of Digits of an integer.
7. Write C program to find product of digits of an integer.
8. Write C program to find whether the given integer is a prime number.
9. Write C program to find the reverse of a number.
10. Write C program to find whether the given integer is an Armstrong number.
11. Write C program to print sum of even and odd numbers from 1 to N numbers.
12. Write C program to print the Fibonacci series.
13. Write C program to find sum and average of n integers using linear array
14. Write C program to find factorial of n by recursion using user defined functions.
15. Write C program to interchange two values using Call by value and Call by reference.
16. Write C program to convert binary number into decimal number.
17. Write C program to convert decimal number into binary number.
18. Write C program that simply takes elements of the array from the user and finds the sum of these elements.
19. Write C program to perform addition, multiplication, transpose on matrices.
20. Write a C program for searching an integer in a linear array using Linear Search Technique
21. Write C program to display the mark sheet of a student using structure.



BCA-108P

PROFESSIONAL COMMUNICATION LAB

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1. Self Introduction
2. Soft Skills—Grooming
3. Soft Skills—Behavioural
4. Speech Delivery – I
5. Speech Delivery – II
6. Debate
7. Group Discussion – I
8. Group Discussion – II
9. Role Play – I
10. Technology in Oral Communication—Public Address System

Books Recommended:

1. Spoken English—A Manual of Speech and Phonetics by R K Bansal and J B Harrison, Orient Blackswan
2. A Course in Phonetics and Spoken English by Sethi and Dhamija, PHI
3. English Pronouncing Dictionary by Daniel Joans, CUP



1. The marks distribution for General proficiency paper incorporated in each semester of BCA will be as follows:

S.N.	Assessment	Marks
1.	Discipline/ Behavior of Students Inside/Outside Institute Campus Verified by Head of the Department with visual documents for record.	20
2.	Participation of Students in Games/Sports/Cultural/Literary/ Hobby Events Verified by Head of the Department with visual documents for record.	20
3.	Academic Activities/ Special Lecture/ Industrial Visits by Students Verified by Head of the Department with visual documents for record.	10

2. Each BCA student shall appear in compulsory paper and clear this paper which is essential for the award of Undergraduate degree as decided by University of Lucknow.