

**LUCKNOW PUBLIC COLLEGE OF PROFESSIONAL STUDIES**

Ref.: LPCPS/ PRINCIPAL /24-25/...03/01...

Date: 28/03/2024

**OFFICE ORDER**

**IT INITIATIVE AND WEBSITE COMMITTEE**


College is pleased to inform that the following IT Initiative and Website Committee for the session 2024-25 has been constituted. Following faculties are hereby appointed for the representation of IT Initiative and Website Committee.

S. No.	Name	Post
1	Dr. Karuna Shankar Awasthi	Co-ordinator
2	Dr. Akhilesh	Co-coordinator
3	Dr. Ashish Kaushal	Member
4	Mr. Rohit Kapoor	Member
5	Dr. Daya Shankar	Member
6	Dr. A.K. Rai	Member
7	Mr. Ujjawal Mishra	Member

  
Principal  
Lucknow Public College of Professional Studies  
Vinamra Khand, Gomtinagar, Lucknow

Copy to:

- Dean Academics
- Director, IQAC
- Committee Co-ordinator and Members
- Concerned Departments
- Concerned Notice Boards

**Principal**  
  
Principal  
Lucknow Public College of Professional Studies  
Vinamra Khand, Gomtinagar, Lucknow



**LPCPS**  
LUCKNOW PUBLIC COLLEGE  
OF PROFESSIONAL STUDIES

Ref.: LPCPS/COMM/IT-WE/24-25/03/01

Date: 28/03/2024

## Meeting Minutes

The meeting minutes of IT initiative and Website Committee convened on 28th march, 2024 at 03:30 P.M for the academic session 2024-25 in the Incubation Room of Lucknow Public College of Professional studies.

The following members of the IT initiative and Website Committee were present.

S. No.	Name	Post
1	Dr. Karuna Shankar Awasthi	Co-ordinator
2	Dr. Akhilesh	Co-coordinator
3	Dr. Ashish Kaushal	Member
4	Mr. Rohit Kapoor	Member
5	Dr. Daya Shankar	Member
6	Dr. A.K. Rai	Member
7	Mr. Ujjawal Mishra	Member

At the outset chairperson welcomed all the members and informed the agenda items need to be discussed and resolved.

Thereafter following agendas were discussed and resolved.

S. No	Raised by	Agenda	Responsibility	Resolution
1.	Mr. Rohit Kapoor	Discussion on updating the admission form.	Dr. Karuna Shankar Awasthi	As per discussion with admission committee members, there is requirement of updating online admission form for upcoming session i.e. 2024-25. All the changes notify and decided to make these changes before end of March.
2.	Mr. Rohit Kapoor	Discussion on online admission test conducted by the college.	Dr. Akhilesh	As per discussion, some amendment is required in admission test. All the changes notify and decided to make these changes before end of March.
3.	Dr. Ashish Kaushal	Discussion on the generation of online certificates.	Dr. A.K. Rai	As per discussion it is decided to generate online certificates to position holders in different activities conducted by college.
4.	Dr. Daya Shankar	Discussion on updating events and activities on the website.	Dr. Akhilesh	Ensure regular updates of E-sarathi like-result analysis and exam marks on the website.

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Vidya Vihar, Khand, Gomtinagar, Lucknow



**LPCPS**  
LUCKNOW PUBLIC COLLEGE  
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Ref.: LPCPS/COMM/IT-WE/24-25/03/01

Date: 25/03/2024

## MEETING NOTICE

This is to inform you all that the meeting of the IT initiative and Website Committee for the session 2024-25 is scheduled at 03:30 P.M. in Incubation Room of Lucknow Public College of Professional studies.

### Agenda items:

- Discussion on updating the admission form online for session 2024-2025.
- Discussion on an online admission test conducted by the college.
- Discussion on the generation of online certificates through E-Sarthi.
- Discussion on updating events and activities on the website.
- Discussion on uploading the result analysis for each semester(External Exam) for which the result has been declared by the university.
- Discussion on uploading the internal exam result for each student using the E-sarthi portal.

Co-ordinator  
(IT Initiative and Website Committee)

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## LUCKNOW PUBLIC COLLEGE OF PROFESSIONAL STUDIES

### Action Taken Report

Ref. No.	Committee Resolution	Action Taken
1	As per discussion with admission committee members, there is requirement of updating online admission form for upcoming session i.e. 2024-25. All the changes notify and decided to make these changes before end of March.	All the changes which were notify is hand over to the third party and responsibility given to Dr. K.S. Awasthi to make sure that these must made before dead line and must be tested once.
2	As per the discussion some amendment is required in the admission test. All the changes notify and decided to make these changes before end of March.	As per the requirement of admission this module must be coded and tested, before 31 <sup>st</sup> March 2024. The responsibility given to Dr. Akhilesh verify and test before dead line.
3	As per discussion, it is decided to generate online certificates to position holders in different activities conducted by college..	This requirement regarding this module is handover to third party
4	Ensure regular updates of events, workshops etc. on the website.	College events like academic events, sports event, club activities, commemorative events, FDP's, Seminars, Conferences, debate competition and so on has been updated on the website on regular basis throughout the session.

Co-ordinator

(IT initiative and Website Committee)

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