



LPCPS
LUCKNOW PUBLIC COLLEGE
OF PROFESSIONAL STUDIES

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Lucknow Public College of Professional Studies
Vinamra Khand, Gomti Nagar, Lucknow

Research Policy

**2022
(Onwards)**

Dr. Anshu



LUCKNOW PUBLIC COLLEGE OF PROFESSIONAL STUDIES, LUCKNOW

Proposal of Granting Financial Assistance to faculty members

Introduction:

College is very much keen for the diversified growth and development of the students, faculty members, college and society within the purview of norms and boundaries of college management, Government and Institutional bodies viz. NAAC, NIRF, UGC.

In conjunction to this approach, authorities of college propose a proposal to the management of the college regarding research and development aspect of faculty members and students.

Proposal fulfills requirements of NAAC guidelines and contributes knowledge & skill of faculty members and students.

Focus of Proposal:

- Granting financial assistance in participating/attending in conferences, seminars, symposium, FDPs, workshops and training programs etc.
- Granting financial assistance for publishing research papers in reputed research journals viz. Referred Journal, UGC listed, Scopus Indexed, SCI.

Objective of Proposal:

- To fulfill the requirements of various Government and Institutional bodies viz. NAAC, NIRF, UGC and to get accreditation by the Accreditation Agency.
- To establish a benchmark of assets in the form of research and development of faculty members and students.
- To enrich and develop research based knowledge of faculty members and students of college.

Requesting Highlights (Pattern of Financial & non-Financial Assistance)

College humbly proposes to grant the following Financial & non-Financial Assistance from the management of college.

- 1) Request for granting financial assistance and paid leaves to faculty members for attending conferences/ seminars/ workshops/symposiums/FDPs, orientation programme and for other research & Developmental activities, in which the faculty member has to make an oral presentation (invited talk, paper, or poster).

Note: Grant of Financial assistance includes expense(s) incurred on registration fees for participating/attending/presenting papers in conferences/ seminars/ workshops/symposiums/FDPs, orientation programme and for other research & Developmental activities.



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- 2) Request for granting financial assistance to faculty members for publishing research paper(s) in reputed research journals viz. UGC listed, Scopus indexed, SCI, WOS.

Note: Grant of Financial assistance may vary according to the nature, importance of publication, no of authors for publishing research papers and no of papers publish in a year.

- 3) Request for granting financial assistance to faculty members for publishing book(s), chapter etc in reputed National and International Publication House (IEEE, Inderscience, Emerald, Elsevier, Springer publishing houses or the books which ISBN can be verified online).

Note: Grant of Financial assistance may vary according to the nature, importance of publication house, no of authors for publishing books and chapters etc.

• **Proposed amount of the Grant for Publishing Books and Chapter for online ISBN**

S No	Category	Level of Publication House	Type of author	Amount Proposed
1-	Book	National Publication House	Single Author	Rs.4,000/-
2-			Primary author (as first author)	Rs.2000/-
3-			Co-author-1	Rs.1000/-
4-		International Publication House	Single Author	Rs.10,000/-
5-			Primary author (as first author)	Rs.6000/-
6-			Co-author-1	Rs.2000/-
7-	Chapter	National Publication House	Co-author-2	Rs.2000/-
8-			Single Author	Rs.3000/-
9-			Primary author (as first author)	Rs.2000/-
10-		International Publication House	Co-author-1	Rs.500/-
11-			Co-author-2	Rs.500/-
12-			Single Author	Rs.5000/-
			Primary author (as first author)	Rs.3000/-
			Co-author-1	Rs.1000/-
			Co-author-2	Rs.1000/-

• **Proposed amount of the Grant for Publishing Research Paper in reputed research journals viz. UGC listed, scopus indexed, SCI, WOS.**

S No	Types of research publication	Type of author	Amount Proposed
1	Scopus/SCI/WOS indexed journals	Single Author	Rs.12000/-
		Primary author (as first author)	Rs.4000/-
		Co-author-1	Rs.4000/-
		Co-author-2	Rs.4000/-
2	UGC care listed journals	Single Author	Rs.5000
		Primary author (as first author)	Rs.2000/-
		Co-author-1	Rs.1500/-
		Co-author-2	Rs.1500/-

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Proposed amount of the Grant for presenting papers in conferences/ proceedings seminars/ workshops/ symposiums/FDPs.

S No	Programme chaired/ Paper presentation in Seminar/Conference	Propose amount
1-	Paper presentation in National Seminar/Conference	Rs.4000/- or actual which is less
2-	Paper presentation in International Seminar/Conference	Rs.5000/- or actual which is less
3-	FDPs (7 days or 15 days) or Refresher Programme, workshop, Short term course	Rs 2000/- or actual which is less
4.	Member Ship fee of Professional Bodies	Rs 10,000/- or actual which is less

- The faculty member shall be entitled for the reimbursement of charges for the **registration fees** of presenting papers in conferences/ seminars/ workshops/ symposiums/ publication of proceeding. (Maximum 4 conferences)
- Maximum each 2 FDPs and other research & Developmental activities are allowed for payment.
- Member ship fee will be reimbursed once in a year.

Claimant of getting Financial Assistance:

For claiming of financial assistance faculty members are required to do the followings.

- Submit a requesting proposal to concern authorities, which must be served one week prior to present papers in conferences/ seminars/ workshops/symposiums/FDPs. Proposal must be duly forwarded and permitted by concern authorities of the college. **Faculty member must ensure, college activities and work should not be affected in his/her absence.**
- The total amount as per approval shall be reimbursed after the applicant submits a report on the conference and forwards the same through the Institute within 15 days of return from the conferences/ seminars/ workshops/symposiums/FDPs etc.
- The claim form must be supported by Invitation/ Acceptance letter, Abstract, and registration fees.
- Financial Assistance shall be normally for a maximum of two conferences/ seminars/ workshops/FDP and other research activities within in a year and one conference presentation outside the country in 3 years.
- The Employee shall be entitled for the reimbursement of charges for the registration of their Seminar/Conference / Workshop.
- Mere self-declaration or certified of any expenditure shall not be accepted.
- Faculty would be allowed on duty leave for paper presentation in conference, seminar and FDP.
- Financial support will be given for 2 books as a primary or single author in a year for any faculty member. There can be any number of books co-authored for financial support.

(Dr. S.P. Singh)
General Manager

Lucknow Public College of Professional Studies