



LPCPS
LUCKNOW PUBLIC COLLEGE
OF PROFESSIONAL STUDIES

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Ref.: LPCPS/COMM/ALUMNI/21-22/...02/01


Date: 22-12- 2021

MEETING NOTICE

This is to inform you all that the meeting of the Alumni Committee for the session 2021-22 is scheduled at 1 P.M. on 24th January, 2022 in the Counseling Room of Lucknow Public College of Professional studies.

Agenda items:

- Discussion on alumni meet conduction through online/offline mode.
- Discussion on efforts to be made on maximizing participation of Alumni in the meet.
- Discussion on finalization of Alumni meet date.
- Discussion on updating the Alumni database.
- Discussion on Logistics arrangement for Alumni meet.
- Discussion on efforts made on relationship building with Alumni.
- Discussion on inviting and felicitating alumni in various college events.


Co-ordinator,
Alumni Committee.

Copy to:

- Principal Office
- Dean Academics
- Director, IQAC
- Concerned Departments
- Concerned Notice Boards


Principal
Lucknow Public College of Professional Studies
Vinamra Khand, Gomtinagar, Lucknow



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Date: 24/01/2022

Meeting Minutes

The meeting minutes of the Alumni Committee convened on January 24th, 2022 at 1:00 P.M for the academic session 2021-22 in the Counseling Room of Lucknow Public College of Professional studies.

The following members of the Alumni Committee were present.

S. No.	Name	Post
1.	Prof. Laxmi Shankar Awasthi	Coordinator
2.	Dr. Mayank Singh	Coordinator
3.	Mr. Ajay Gupta	Member
4.	Dr. Ashish Kaushal	Member
5.	Mr. Saurabh Srivastava	Member
6.	Ms. Aanchal Praveen	Member
7.	Mr. Aditya Bajpai	Member
8.	Mr. Aditya Vikram Singh	Member

At the outset chairman welcomed all the members and informed them that the agenda items need to be discussed and resolved.

Thereafter following agendas were discussed and resolved.

S. No	Raised by	Agenda	Responsibility	Resolution
1	Prof. Laxmi Shankar Awasthi	Discussion on alumni meet conduction through online/offline mode.	All members	Due to Covid, the alumni meet could not be conducted in the previous year. For the present year, it has been decided to postpone the conduct of the meet.
2	Mr. Saurabh Srivastava	Discussion on efforts to be made on maximizing participation of Alumni in the meet.	Mr. Aditya Vikram Singh	Efforts to be made to maximize participation of Alumni in the meet by sending invites and ensuring follow up. Special focus on local alumni.
3	Mr. Aditya Vikram Singh	Discussion on finalization of Alumni meet date.	All members	Seeing the covid scenario, it has been decided to postpone the alumni meet till classes start to run in



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				offline mode. The meeting regarding the same would be conducted at a later date.
4	Ms. Anchal Praveen	Discussion on updating Alumni data base.	Mr. Saurabh Srivastava	The alumni data must be updated including including the recent pass out students. The list of collated data of all the alumni must be shared with all the committee members.
5	Dr. Ashish Kaushal	Discussion on Logistics arrangement for Alumni meet.	Mr. Ajay Gupta	Arrangement must be made for welcoming alumni, arranging for tea, snacks and lunch must be made. It was decided to ensure that all covid protocols are followed properly by everybody.
6	Mr. Ajay Gupta	Discussion on efforts made on relationship building with Alumni.	Dr. Ashish Kaushal	Efforts should be made towards building relationship, interacting and retaining alumni regularly. They must be greeted on festivals and on special occasions (including the list of new alumni)
7	Dr. Mayank Singh	Discussion on inviting and felicitating alumni in various college events.	Dr. Mayank Singh	Alumni must be invited and felicitated in various college events and functions, including Zenium.

Aswini
Principal
Lucknow Public College of Professional Studies
Vinamra Khand, Gomtinagar, Lucknow



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Action Taken Report

S. No.	Committee Resolution	Action Taken
1	Efforts to be made to maximize participation of Alumni in the meet by sending invites and ensuring follow up. Special focus on local alumni.	Alumni participation has been ensured in various college events. However, certain events couldn't be conducted due to Covid.
2	Due to uncertainty because of Covid -19, this year, conduct of the event through online and offline mode both are suggested. Provision for conducting an online session for the alumni to collaborate with them is made.	Though online event was suggested, but practical application had bottlenecks so online Alumni meet couldn't be conducted.
3	The date for the Alumni meet has been finalized by the committee. The meet would be conducted on 20 March 2021.	Alumni meet for the session couldn't be conducted due to Covid - 19.
4	The alumni data must be updated including the recent pass out students. The list of collated data of all the alumni must be shared with all the committee members.	The list of all the pass-out students for the session has been collated and shared with all the members of the committee.
5	Arrangement must be made for welcoming alumni, arranging for tea, snacks and lunch must be made. It was decided to ensure that all covid protocols are followed properly by everybody.	Since, the Alumni meet could not be conducted due to Covid - 19; the arrangements for welcoming alumni, tea, snacks and lunch was also not made.
6	Efforts should be made towards building relationship, interacting and retaining alumni regularly. They must be greeted on festivals and on special occasions (including the list of new alumni)	Alumni were greeted on various festivals and on special occasions.



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7	The committee discussed and decided to form an Alumni Association.	Alumni Association was formed during the session.
8	Alumni must be invited and felicitated in various college events and functions.	Alumni were invited at various college events and fests.


Co-ordinator,
Alumni Committee

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