



We understand your world

HDFC Bank Ltd,
I Think Techno Campus,
Building Alpha,
Next to Kanjurmarg Railway Station (East)
Kanjurmarg (E), Mumbai- 400042

Appointment Letter

Personal & Confidential

Date: 09-10-2023

Name : Pragati singh

Location : Lucknow

Tentative Date of Joining : 12-10-2023

Dear Pragati,

Further to the interview & discussion you had with us, we are pleased to offer you as Debt Management-Collection Officer-Cards Flow, in Debt Management-Flows - Debt Management at BBD Viraj Tower-Gomti Nagar, Lucknow on the following terms and conditions:

Grade : S1

| SALARY COMPUTATION | | |
|------------------------------------|---------------|--------------|
| Components | Per Annum | Per Month |
| Basic - A | 128395 | 10700 |
| HRA - B | 64198 | 5350 |
| Gross Salary | 192593 | 16049 |
| Employer Provident Fund | 15407 | |
| Total Fixed Cost to Company | 208000 | 17333 |

*Gross Salary is Sum of Basic & HRA components (A+B)

*Employee contribution to PF will be debited from Gross Salary

Provident Fund:

You will be covered under the Bank's Provident Fund Rules and the Employees contribution towards the same, will be deducted from your monthly salary.

Tax Clause:

The monthly compensation payable to you will be subject to withholding of applicable income tax, professional tax and other statutory deductions (as applicable) from time to time.

The details of your remuneration and benefits are given in Annexure - A.

1. Probationary Period:

1.1 You will be on probation for a period of six months or such extended period as may be decided by the Bank based on your performance during the probation period.

www.hdfcbank.com

Regd. Office : HDFC Bank Limited, HDFC Bank House, Senapati Bapat Marg, Lower Parel (West), Mumbai - 400 013
Corporate Identity No: L65920MH1994PLC080618



PRIVATE AND CONFIDENTIAL

Reference No. - 1384607880

Applicant ID - 6643892

31-Oct-2023

Muskan Srivastava

Dear Muskan,

We take great pleasure in extending an offer to you for being a part of ICICI Bank.

Please find enclosed the job offer letter.

Please quote your reference number, which is appearing on the top of this letter for all future correspondence.

In case you have any queries please feel free to contact at the below mentioned details:

E-Mail Address : icicicareers@icicibank.com

Telephone No. : 022-71872500

Yours sincerely,

ICICI Bank HR Team

Muskan

ICICI Bank Limited
ICICI Bank Towers
Bandra-Kurla Complex
Mumbai 400 051, India.

Tel.: (91-22) 2653 1414
Fax: (91-22) 2653 1122
Website www.icicibank.com
CIN.: L65190GJ1994PLC021012

Regd. Office : ICICI Bank Tower,
Near Chakli Circle,
Old Padra Road,
Vadodara 390 007, India.

Date: December 4, 2023

Private and Confidential

Amisha Anand

Gc cloudnine, B102

Gokhlemarg, wazir hasan road, Hazratganj, Lucknow,
Lucknow,
Uttar Pradesh,
India - 226001

Document ID - 45095e52-7785-4426-8053-2c0d9e00681c

Dear Amisha,

Congratulations! With reference to your application and subsequent interview, we are pleased to make you an offer -cum - appointment with **HCL Technologies Ltd., - Digital Process Operations ("DPO" or "HCLTech" or "Company")** as **Customer Service Representative**. You are required to report on December 14, 2023 at 09:00 a.m., at the address: **HCL Technologies Ltd., - Digital Process Operations, LucknowSEZ-IT02-U8-GF**.

- Your annual compensation would be **Rs. 194000 Per annum** as per compensation structure outlined in Annexure I. A detailed structure of your compensation will be shared on your joining. Explanation of compensation structure and employee benefits have been detailed out in **Annexure III**.
- You are requested to accept the offer within 07 days, failing which the offer will stand null and void.
- Your employment may be subject to you being declared medically fit by a registered medical practitioner. Company shall request for the same as and when it is required, as per the Company Policies/ client requirement.
- All our operations function **24x7, 365 days in a calendar year**. Your working hours, number of working days in a week, weekly - off will depend upon the process requirements. Your working hours will be as advised to you by your superiors from time to time but **shall not exceed 48 hours** in a week. It is expressly agreed that if you fail to perform the work according to the scheduled working hours or you resort to stoppage of work, whether alone, or with others, you will be entitled to receive salary only in proportion to the working hours during which you actually performed work.
- In accordance with the authorization on your application, your appointment is subject to your clearance of **Background Verification/Reference Check/any other test specified by the client** and genuineness of documents or information provided by you to the Company. You are being provisionally offered on the presumption that you have no criminal background as per law of the land and the particulars furnished by you in your Application and/or Bio-data are correct.

Signature of the employee



PSPL/2023/OF/*5582/Sales Executive

November 01, 2023
Shivam Gupta
Etawah

Dear Shivam Gupta,

Sub: Provisional Offer letter (hereinafter "Offer Letter") for the position of Sales Executive.

Kindly refer to your job application with Paytm Services Private Limited, we are happy to offer you the position of **Sales Executive in Grade-SG01A** in our Company on the following terms and conditions:

1. Your Total Fixed CTC is Rs. **187104/-** per annum (encl. annexure A.) This is the total cost to Company and all necessary taxes will be deducted at source along with all statutory deductions. If you are covered under the Provident Fund Scheme, then the employer contribution to the provident fund shall be met out of the above said salary.
2. Performance Linked Incentive (PLI) is completely based on performance and target achieved by employee's and basis company's requirement, reimbursement can also be provided to you. These are awards which may be withdrawn anytime upon company's discretion.
3. You will be governed by the Company's Personnel Policy, Code of Conduct, Non-Disclosure Agreement and all other Company policies as applicable to you from time to time.
4. You will be expected to join duty on **November 04, 2023** the Business hours begins from 9.30 A.M. onwards. You are requested to meet **Saurabh Singh**, Contact No. **8057758086** for your joining formalities. In case of any further issues, escalation, support or feedback, please write to Distribution.Helpdesk@paytm.com, our team will reach out to you on priority.
5. You shall be initially deputed at **Etawah**. The Company may at its sole discretion, change your job role & job location intimating to you in advance based on business requirement.
6. The company observes a 6 day work week and you should inform your non availability in advance. Any absence for consecutive 3 days without prior approval will be treated as un-authorized absence from the work and Company has the right to terminate your engagement and take necessary legal action against you.
7. During your period of engagement with the Company, we do not allow any direct or indirect association by you with any other company/person/entity whatsoever, such as agent, consultant and other business association under Dual employment policy and code of conduct. In case of any breach company has right to take disciplinary action including legal/police action.
8. The Company does not promote and hire relatives in the Company, members of a personal immediate family (defined as parents, children, spouse and siblings and other relatives) however such cases can be considered as case to case basis at times with certain condition and prior approval.
9. In additions to the terms contained herein, your relationship with Paytm Services may be subject to such other additional terms and condition as may be communicated to you time to time by Paytm Services.

Paytm Services Private Limited
(Formerly known as Balance Technology Private Limited)
offer@paytmservices.com
www.One97.com

Corporate Office - B 121, Sector 5, Noida 201301, India
T: +91 120 4770770 F: +91 120 4770771 CIN: U74110KA2016PTC094535
Registered Office - Ground Floor, Essae Vlashnavi Summit, 6/B 7th Main,
80 Feet Road, 3rd Block, Industrial Layout, Koramangala, Bangalore - 560034

Asiana Times

Asiana Tech Private Limited
CIN: U92410MH2021PTC362515
E-mail - admin@asianatimes.com

Offer Letter No. ASTA01215

Date: 08/16/2023

Internship Offer Letter

Dear Ishita Sharma ,

We are glad to inform you that you have been selected as an Intern for the epithet of the Human Resource Department at Asiana Times from 8/28/2023 to 09/27/2023.

Congratulations on being part of our team. All the Work will be assigned to you by the Head of the concerned department. Please read the T&C carefully before accepting this offer with Asiana Times. Acknowledge the official acceptance of this offer letter through the mail.

All the Best and Regards,

Sneha Saha

Sneha Saha
CEO & Co Founder
Asiana Times
Email: hr@asianatimes.com
Web: asianatimes.com



Scan the QR Code to read the
Internship Terms & Conditions.



Kotak Mahindra Bank

Date: 02-NOV-2023
Ref No: 214678

Ronit Nigam
C-3 2nd floor, Plot no.60, shakti khand-3, Indirapuram

LETTER OF APPOINTMENT

Dear Ronit,

We take great pleasure in extending an offer to you to be a part of Kotak Mahindra Bank. We welcome you to the bank, which values and embraces qualities based on simplicity, prudence, humility and integrity.

When you sign this letter, you would have agreed to be a part of the Kotak family and uphold the 'Kotak DNA'. Kotak DNA includes our values, norms, ideology, beliefs, character, personality, and culture originated by our founding team at Kotak and has evolved over the years with new members joining. Our DNA is what defines the firm, and is the most powerful driver of our performance, which differentiates us from others in the industry.

Please find enclosed the Appointment letter.

We wish you a long and enriching career with Kotak!

In case of any queries please feel free to write to us on onboarding.helpdesk@kotak.com

Signature Not Verified

Digitally signed by MANOJ
PRABHAKAR PHADNIS
Date: 2023.11.02 18:16:53
IST

Manoj Phadnis

Executive Vice President - Human Resources

Ronit Nigam

Kotak Mahindra Bank Ltd.
CIN: L65110MH1985PLC038137

Kotak Infinii, Building No. 21,
Zone 4, 2nd Floor, Infiniti Park,
Off Western Express Highway,
General AK Vaidya Marg,
Malad (E), Mumbai 400097,
Maharashtra, India.

T +91 22 66056825
F +91 22 67259071
www.kotak.com

Registered Office:
27 BKC, C 27, G Block,
Bandra Kurla Complex,
Bandra (E), Mumbai 400051,
Maharashtra, India.



Kotak Mahindra Bank

Date: 02-NOV-2023
Ref No: 214678

Ronit Nigam
C-3 2nd floor, Plot no.60, shakti khand-3, indirapuram

LETTER OF APPOINTMENT

Dear Ronit,

We take great pleasure in extending an offer to you to be a part of Kotak Mahindra Bank. We welcome you to the bank, which values and embraces qualities based on simplicity, prudence, humility and integrity.

When you sign this letter, you would have agreed to be a part of the Kotak family and uphold the 'Kotak DNA'. Kotak DNA includes our values, norms, ideology, beliefs, character, personality, and culture originated by our founding team at Kotak and has evolved over the years with new members joining. Our DNA is what defines the firm, and is the most powerful driver of our performance, which differentiates us from others in the industry.

Please find enclosed the Appointment letter.

We wish you a long and enriching career with Kotak!

In case of any queries please feel free to write to us on onboarding.helpdesk@kotak.com

Document certified by MANOJ PRABHAKAR
PHADNIS <manoj.phadnis@kotak.com>.

Digitally signed by MANOJ
PRABHAKAR PHADNIS
Date: 2023.11.02 18:16:53
IST

Manoj Phadnis
Executive Vice President – Human Resources

Ronit Nigam

Kotak Mahindra Bank Ltd.
CIN: L65110MH1985PLC038137

Kotak Infinii, Building No. 21,
Zone 4, 2nd Floor, Infiniti Park,
Off Western Express Highway,
General AK Vaidya Marg,
Malad (E), Mumbai 400097,
Maharashtra, India.

T +91 22 66056825
F +91 22 67259071
www.kotak.com

Registered Office:
27 BKC, C 27, G Block,
Bandra Kurla Complex,
Bandra (E), Mumbai 400051,
Maharashtra, India.

THE HERALD CO.

CREATE. CONNECT. CAPTIVATE.

AAKHYA SHARMA
VIDEO EDITOR INTERN

PHONE : +91 73949 08110
MAIL : aakhyaan@gmail.com
ADDRESS : KMC WATER TANK,
CHARBAGH LUCKNOW, 226001

DATE : November 01, 2023

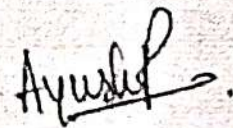
I am delighted to extend this offer for the role of Video Editor Intern at The Herald Co. Your exceptional skills, enthusiasm, and dedication to video editing have impressed our team significantly. We believe your passion for creating captivating video content aligns perfectly with our goals.

In this role, starting on November 2, 2023, you will be responsible for crafting and editing compelling video content. Collaborating closely with our experienced team, you will have the opportunity to learn and grow in a dynamic, creative environment.


Your contributions as a Video Editor Intern will be crucial to our projects. We are confident that your creative flair and eagerness to learn will add tremendous value to our team. This internship provides a platform for you to refine your skills and gain practical experience in a professional setting.

Please review this offer, and if acceptable, kindly sign and return this letter by 10th of this month. We are thrilled at the prospect of you joining our team and look forward to the creativity and expertise you will bring to The Herald Co.


Congratulations once again, and we eagerly anticipate your positive response.



AYUSH PANDEY
FOUNDER

 +91-8299371064
+91-8303120366

 theheraldco@gmail.com

 Block no. 1, flat no.10, Cantt road,
Murlinagar, Lucknow, 226001

B Comch)



Plot No 49-50, Anand Lok Colony,
Chinhat, Lucknow
Ph : 9454520979, 7991924837

To,

Date : 20-11-2023

Ms. Priyansha Chaudhary
C/o Pradeep Chaudhary
R/o 2/108, Viram khand, Gomtinagar,
Lucknow, Uttar Pradesh - 226010

Subject : Letter of Appointment for the position of Admission Counsellor

Dear Ms priyansha Chaudhary

Please refer to your interview held with us last week at our school and subsequent Video Call meeting with Head Office Team. We are pleased to appoint you on the position of Admission Counsellor w.e.f. 20th November 2023 . Your services shall be governed by the following responsibilities :

1. You would be responsible for admissions in the branch and handling the complete operations of the branch as per the guidance provided by the Head Office.
2. Your Job Responsibilities are mentioned in Annexure (1) below.
3. You have to make a good connect with the parents and have to address to their concerns as when it arises.
4. You would be paid a salary of Rs 12000/- per month and your timing for the school would be 8:30 am to 5:30 pm.
5. You are privileged to take leaves as per the company's leave policy (mentioned in Annexure 2) applicable in your designation. For any leave other than that, you shall seek prior permission and ensure company's professional readiness at all times. Any leaves taken without permission from the management would be counted as double and would be deducted from the salary accordingly.
6. The Organization is heavily focused on achieving its Goal. Towards this, you are expected to work as per the task sheet provided to you from time to time. You will work as per the guidance of Head Office team and provide proper reports to the branch management in the prescribed formats.
7. All types of development such as contents, designs, programs, plans etc provided to you during your association with the organization shall be the sole property of the Palakshi Preschool, Head Office and you shall protect the company's property entrusted in your charge.
8. You shall not at any time, without the consent of the Management, disclose or make public, any information relating to the organization, whether such information is provided to you or becomes known to you in the course of your services with the organization. Secrecy shall be your code of conduct.

PERFORMA OF INTERNSHIP

To,
Mr. Priyanshu Chaurasiya
Lucknow

May 1, 2023

Subject: Offer of Employment

Dear Priyanshu,

I am delighted to offer you employment on a full-time basis in the role of **Management Trainee (Sales)**. It is intended for you to commence your employment on **May 1, 2023**. Please read this letter carefully and **indicate your acceptance** of the offer by **signing and returning a copy of this letter**.

1. Your Position

You will be employed on the terms and conditions in this agreement, in the role of Management Trainee (Sales). In addition to any duties allocated by the Employer from time to time, your position will involve handling **Sales & Marketing**.

2. Location

You will be based at the address shown below, although we may direct you to work at different locations from time to time.

B2-920, 921, DLF myPad, Vibhuti Khand, Gomti Nagar, Lucknow-226010

3. Probationary Period

Your employment is subject to the satisfactory completion of a probationary period of three months. The probationary period is designed to grant the Employer time to assess whether you are able to fulfil your role with the Employer. During the probationary period, your employment may be terminated by either you or the Employer upon providing 15 days written notice.

4. Hours of Work

- As a full-time employee, you will be required to devote substantially the whole of your time and attention during the Employer's ordinary business hours to the performance of your duties under this agreement.
- **Office Timing:** 10:00 AM – 06:00 PM

5. Salary and Benefits

- Your remuneration is structured under two components: Base Salary and Incentive. The two components constitute your monthly salary. The fixed part of your salary is Rs. 25,000 per month which is entirely depends on your day-to-day performance and monthly sales closure, and variables will be offered after the completion or above the company's target.
- (Terms & Conditions apply) This salary will be paid by monthly into the nominated account.

Registration No.- 4/235/239/262



Subhansh Sewa Trust

Old Shiv Mandir Near
Homeguard Office Opp. Dohra
Road, (Gram- Sundarpur, Post-
Rajau Paraspur), Jila- Bareilly,
Uttar Pradesh-243006

Registration No.- 4/235/239/262
NITI Aayog Unique ID- UP/2019/0240165

Intern ID:- SST/23/HR/0503

Date- 19th August, 2023

Internship Offer Letter

Dear Yashika Srivastava ,

Welcome to Subhansh Sewa Trust.

Congratulations! We are pleased to offer you the position of Human Resources Intern with Subhansh Sewa Trust. Your start date will be August 16th, 2023, and the internship will be for a duration of 45 days.

We are confident that you would play a significant role in the overall success of the venture and wish you the most enjoyable and truly meaningful internship experience with us.

As a Human Resources Intern, you will gain valuable insight into the daily operations of a non-profit organization. You will have the opportunity to assist in recruiting and hiring processes.

We look forward to a worthwhile and fruitful association, which will make you equipped for future opportunities.

Note: This is a letter of intent for an association that does not constitute the completion certificate.

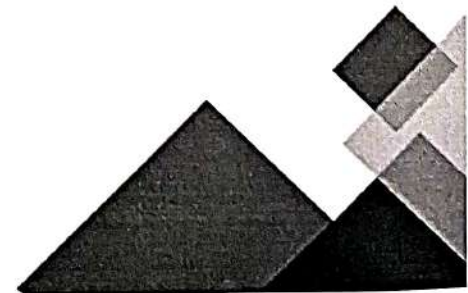
T&C: In case of any irresponsible or insubordinate behavior, the organization will have full authority to terminate your internship.

With best regards,

Pradeep Kumar 



Dr. Pradeep Kumar
(Chairman & Trustee Of Subhansh Sewa Trust)



Pristyn Care

Dated: 14 September 2023

To,
Trisha Arya,

Subject: Letter of offer for the post of Care Coordinator Associate

Dear Trisha Arya,

We are pleased to offer you the position of **Care Coordinator Associate** at our **Gurgaon** location. The terms of appointment are as follows:

- i. We would appreciate it if your start date is no later than **14th September 2023, at 10:00 A.M.** Please return the duplicate copy of this letter duly signed in token of your having accepted this employment offer. We will then proceed to create a formal appointment letter at the time of joining, which outlines our **three-months'** probation period and other details and will supersede this offerletter.
- ii. Your Annual CTC comprises of **Rs 4,50,000 (Rupees Four Lakh Fifty Thousand Only), inclusive of the annual variable of Rs. 1,50,000 (Rupees One Lakh Fifty Thousand Only) which will be subject to your performance.**
- iii. You will be paid your salary and allowances stated in arrears monthly after giving effect to withholding(s) as required by law. Any Income Tax applicable on your remuneration or any other payment made by the Company in respect to taxes will be borne by you and as required by law, will be deducted at source.
- iv. Your hours of work will be as per the Company policy and requirement of the project you are working on.
- v. This position is offered subject to satisfactory reference and pre-employment checks by third party vendors Pristyn Care and completion of a three-month probation period during which time your performance will be reviewed.
- vi. You shall always be subject to the overall policy of the Company and agree to be bound by the same. It is your responsibility to ask the HR team to provide you with all the policies of the Company and you should abide by all such policies.
- vii. All information, data and documents shared by the Company with you are the intellectual property of the Company and you will at all times maintain the confidentiality of all the information, data and documents shared with you, including this offer letter. You are not authorized to share any information of the Company, of its clients, of its operations whatsoever with any third party without prior written consent.
- viii. Non-Solicitation and Non Hire of Company Employees: You agree that during the term of your employment and a further period of 12 (twelve) calendar months after separation from the Company, for whatever reasons, you shall not either directly or indirectly solicit or entice away or endeavor to solicit or to entice away or assist any other Person to solicit or hire or entice away from the Company, any Company employee.
- ix. Confidentiality & Non-Complete and Non-Solicitation: You certify not to share your salary or any company details along with not joining any competitor as an employee or contractor or solicit any employee from the company to join a company.
- x. Transfer & Relocation: You will be liable to transfer in such capacity as the company may from time to time determine to any other location, department, establishment, factory or branch of the company or its affiliate, associate, or subsidiary companies. In such case, you will be governed by the terms and conditions of service applicable to the new assignment.

We welcome you to the Pristyn Care family.

Request you to kindly accept the contents of this letter and return to us an executed copy of the same for our records purposes.

Yours sincerely,

For GHV Advanced Care Private Limited

Accepted



(Vice President – Human Resource)
(Anjan Das)

Trisha Arya

B S R & Company

Chartered Accountants

14th Floor, Central B Wing and North C Wing
Nesco IT Park 4, Nesco Center,
Western Express Highway, Goregaon (East),
Mumbai - 400 063, India

Telephone: +91 22 6267 1000
Fax: +91 22 6267 1010

25 September 2023

Shruti Goel

rani bazar bargaan, near ram janki mandir,, Uttar Pradesh, Gonda,

Dear Shruti,

We are pleased to offer you the position of **Staff-Accountant** to be based in our **Noida** office. As mutually agreed, your date of joining will be **28 September 2023**.

Your appointment shall be subject to our obtaining satisfactory responses from the two referees mentioned in your application. The terms and conditions of your training will be as stated in the people handbook and any subsequent amendments thereof. Please note that all client facing personnel in the Firm and their spouse and dependents would be governed by the independence policies of the Firm including certain restrictions on their investments. Please see the attached FAQ's to help you understand the independence requirements.

We shall sign your contract dealing with the terms and conditions of your training as per the requirements of the Institute of Chartered Accountants of India.

Your stipend will be Rs. 180000/- (**Rupees One Lakh Eighty Thousand only**) annually. Please sign the declaration below in duplicate and return a copy of this letter to us.

May we take this opportunity of wishing you every success in your future career with us.

Yours Sincerely,

for **B S R & Co. LLP**

Authorized Signatory
Inderpal Singh
Associate Director

ACCEPTED

By: Shruti Goel

Start Date : **28 September 2023**

INDEPENDENCE REQUIREMENTS FOR NEW JOINERS

Principal Office:

14th Floor, Central B Wing and North C Wing, Nesco IT Park 4, Nesco Center, Western Express Highway, Goregaon (East), Mumbai - 400063

BOM-2023



SAMADHAN
Nurturing Dreams - Innovative Solutions

Letter Of Appointment

To,
Anupriya Kumari
4/391, Vibhav Khand,
Gomti Nagar, Lucknow.

Date: 08/Sept/2022

Dear Anupriya,

With reference to your application and the subsequent interview you had with us, we have pleasure in offering you appointment in SAMADHAN ASSOCIATES LIMITED on the following terms and conditions:

Assignment: Your present assignment will be that of a "Video Editor & Cinematographer" and you will be based at Lucknow. The Organization may however re-assign and or transfer you to any other position in the Organization, according to the needs of the Organization

Salary & Allowance: Your salary, allowances, and other social Benefits Annexure "A" (PF & ESIC etc.) if applicable will be as per salary structure. The Organization may in its discretion, review, adjust; withdraw certain components anytime.

Leave: You will be entitled for leave, upon confirmation of your services and as per rules & regulations of the organization which has been described in Employee Handbook of the organization.

1. **Probation:** You will be on probation period of SIX months from the date of joining. During the period of probation, the Organization will assess employee's performance and on satisfactory completion of probation, the said appointment will be confirmed. The organization shall at its absolute discretion determine whether to confirm an employee or not. Unless an employee's extension of Probation is confirmed in writing, initial period of probation will be deemed to have been confirmed on completion of 6 months on its own.

You can avail Casual and Sick leave during your probation which will be adjusted from leave Balance, any un-authorized leave will be loss of pay.

During the period of probation, your employment with us can be terminated without any notice period and after confirmation it can be from either side by serving thirty days' notice and in both cases proper handover of responsibilities is necessary.

Should the organization find your performance, violation of code of conduct or any aspect of your behavior to be unsuitable, your services would be terminated without any notice or payment in lieu of notice.

2. **Confirmation:** You will be confirmed in the regular grades of the Organization subject to your having satisfactorily completed the probation period. Upon

SAMADHAN ASSOCIATES LIMITED.

Registered Address: 27/1/B, Siddhivinayak Building, Gokhale Marg, Lucknow - 226001

Tel: 9415021744, 6389022406 | Email us: hr@samadhan.group

Clear Vision!!!

Driven by Passion!!!

Followed by Action!!!

Date: 27/06/2023

Letter of Offer for Employment

Ms. Shreya Goswami
Bangalore

Dear Shreya Goswami,

We are pleased to appoint you in our organization as **Lending Sales Executive** with effect from **17/07/2023**.

- That your Monthly Compensation will be Rs.45000/- (CTC) P.M as per Annexure 1. Your probation period will be for 6 months starting from the date of your joining.
- During the course of your tenure of employment, you will be deputed to work with our client "KhataBook-Bangalore" and you shall follow rules, procedures, practices & decorum, regularly & punctually prescribed by the client concerned.
- Leaves & holidays will be applicable as per policies prevalent in the company.
- 30 Days' notice is necessary in case you wish to resign from the company. A Salary of 30 Days will be withheld if you fail to do so.
- This offer is subject to positive reference check from your current/ previous employers and also positive background verification check. In the event of negative reference and background verification check, the firm will terminate your offer of employment and shall not indemnify you in any manner for any inconvenience you face in near/ distant future arising out of termination of your offer with us.
- Wings Brand Activations (I) Pvt Ltd., does not charge any amount in any manner whatsoever from any Associate/s towards facilitating the recruitment of an associate with its esteemed customers. Hereby, advised not to entertain any such demand. Further, you are requested to bring any such incident to the notice of us by reporting it to Email ID.
- Kindly sign the copy of this letter as a token of acceptance of this offer. A formal appointment letter will be issued to you shortly. You are requested to kindly submit the copy of below mentioned documents with the acceptance of this offer letter.

WINGS BRAND ACTIVATIONS INDIA PRIVATE LIMITED

Date: July 1, 2022

Dear Mr. Ayush Raj Singh,

Subject: Appointment Letter for employment as **Business Development Manager at Infinity Vision**

We are happy to appoint you for the post of **Business Development Manager** from **July 5, 2022**. You will be paid **Rs 20 000 (CTC)** per month.

You are being offered the above position on the basis of authenticity of the information, preliminary documents of any provided/submitted by you about your education, experience, etc. The appointment can be withdrawn/terminated at any point in time (without any legal liability on the company), if the information provided by you is/are found to be untrue/false.

We are confident you will find this new opportunity both challenging and rewarding. We are excited to have you on board and wish you a great career ahead!

Best Wishes,



Rehan Nawaz

Co-Founder & Head, Infinity Vision



TO WHOMSOEVER IT MAY CONCERN

This is to certify that Mr. Sankalp Dwivedi worked as a **Ruby on Rails Developer** in our organization from **01st Sep 2021 to 10th August 2023**.

As a dedicated employee, he has performed the duties assigned to him efficiently and effectively. He is a person with initiative and a positive attitude which has been reflected during his tenure with us. He is professional in his approach and will prove to be an asset to any organization. I wish him all the very best in his future endeavors.

Authorized Signature



With warm regards,

Yours truly,

For HipsterSG India Pvt Ltd.

Abhishek Kumar



16 Meera Bai Marg
Hazratganj
Lucknow - 226001,
T +91 522 671 661
www.startek.com

Date: 17-Oct-2023

Shreyanshi Dubey

Lucknow

Dear Shreyanshi,

Sub: Offer letter for the position of Executive-Operations.

With reference to the interview, you had with us, we are pleased to offer you the position **Executive in Band 5**. You will be initially posted at **Lucknow** center.

Your position will carry total compensation of INR 180000/- (One Lakh Eighty Thousand Only) per annum. A model breakup of your total compensation is enclosed as below. The detailed appointment letter will be issued to you at the time of your joining the company.

| Compensation Components | Amount (INR Per Month) | Amount (INR Per Annum) |
|--|---------------------------|---------------------------|
| Basic Salary | 7646 | 91755 |
| House Rent Allowance | 5098 | 61170 |
| Sub-Total | 12744 | 152925 |
| Bonus as per Payment of Bonus Act * | 925 | 11094 |
| Sub-Total | 925 | 11094 |
| Provident Fund (Employer Contribution) | 918 | 11011 |
| Employee State Insurance (Employer Contribution) | 414 | 4970 |
| Sub-Total | 1332 | 15981 |
| Total Cost To Company | 15001 | 180000 |

* Payable quarterly by 10th July for 1st quarter (April, May & June), by 10th October for 2nd quarter (July, August & September), by 10th January for 3rd quarter (October, November & December), by 10th April for 4th Quarter (January, February & March) towards bonus payment in advance for every Financial Year.

As agreed you will join our organization latest by **17-Oct-2023**. Kindly sign a copy of this letter as a token of your acceptance of the offer and return the same for our records. Kindly also convey the exact date of your joining the company.

You are also requested to bring the below mentioned, at the time of joining, this would facilitate the smooth completion of the joining formalities.



Registered Office: LG-A-5 to B, Lower Ground Floor, Art Guild House, Phoenix Market City, L.B.S Marg, Kurla (W), Mumbai - 400070, India
+91 22 6880 0600 | www.startek.com
IN No. U74999MH2017PTC291578



- 5 recent passport size photographs
- Original testimonials with attested photocopies in respect of educational qualifications.
- Service certificates and relieving certificates from previous employers including last three salary slips.
- Proof of date of birth, Aadhar card & PAN card.

Please note that the company has a Background verification process for all new incumbents. The background screening form is attached which may please be filled & returned to us at the earliest so as to facilitate next steps. Any adverse report shall be dealt with as per company rules.



CEDCOSS Technologies Pvt. Ltd.

CIN No. U74900UP2010PTC040596
3/460, Vishwas Khand, Gomti Nagar, Lucknow-226010
Tel. 0522-4077802/4077902, Email. info@cedcross.com

OFFER LETTER

29th May' 23

To,

Mr. Abhinav Pandey
S/O Mr. Santosh Kumar Pandey
Resident of: 269/158 Kumharan Wali Gali,
Near Railway Crossing Birhana, Rajendranagar,
Bakshi Ka Talab, Lucknow, Uttar Pradesh - 226004

Dear Abhinav,

Welcome to CEDCOSS Technologies Private Limited. With reference to your application and subsequent test and interview, we are pleased to inform you that you have been selected on the following terms and conditions.

Date of Appointment

You will be appointed as **Project Coordinator** from **29th May' 23**.

Probation Period

The probation period will be for six months.

Observation period

There will be an observation period of 15 days from the actual date of reporting of the employee in the office. Company may terminate the employment of the employee within the observation period in the case if the employee is not found suitable for the position.

Salary

During your tenure period, you will be entitled to a fixed CTC of Rs 15,000 per month. As per the agreement, after the completion of one year from the date of joining, your salary would be entitled to future increments depending upon performance.

Appointment after Expiry of Probation Period (in case found suitable)

After the expiry of the probation period, if you are found suitable by the company for the same post or a different post, you will be confirmed in your appointment. If you are not found suitable for the post, your appointment might get terminated at the discretion of the company and in case of such termination you will have no right or claim against the company.

Abhinav Pandey

